

# REQUEST FOR TENANT CREDIT SUMMARY



**BERKSHIRE  
HATHAWAY**  
HomeServices

**Fox & Roach, REALTORS®**

DATE: \_\_\_\_\_

## 1. Select reports to be run:

If you have more than 2 applicants, attach an additional Request Form. The DOB is necessary to complete a criminal background check.

<b>Applicant #1:</b> _____
<b>Date of Birth:</b> _____
<input checked="" type="checkbox"/> NTN DecisionPoint Report (\$15)
<input checked="" type="checkbox"/> Criminal Background Check (\$15)

<b>Applicant #2:</b> _____
<b>Date of Birth:</b> _____
<input checked="" type="checkbox"/> NTN DecisionPoint Report (\$15)
<input checked="" type="checkbox"/> Criminal Background Check (\$15)

**TOTAL AMOUNT DUE:**

**TO PAY FOR YOUR REPORTS:** Attach the payment (cash, check or money order) to this form and send it via inter-office mail to EMILY ZAREK at WESTLAKES. Checks must be made payable to Fox & Roach, LP. Retain all original documentation for your file.

## 2. Fax this form with the following rental application:

- DE and NJ - BHHS Fox & Roach Application for Rent  
 PA - PAR Rental Application

**The report(s) cannot be run without the completed and signed application.**

## 3. Provide Agent contact information:

Name: Ben Hen  
Sales Office: Bershire Hathaway HS Fox &Roach  
Email Address: beny.hen@foxroach.com

## 4. Create a 4-digit access code:

\_\_\_\_\_

This code will be necessary to view your reports.

**FAX THIS REQUEST TO NTN: 888-885-7528**

*Please note: If a landlord would like to run a criminal background check on an applicant, the landlord must apply the same criteria to all applicants in order to avoid discrimination.*

*If you need assistance, e-mail Dawn Evans (dawn.evans@foxroach.com) or Emily Zarek (emily.zarek@foxroach.com). In order to be fully compliant with credit reporting standards, you will NOT receive a full credit report. The report you receive will convert the credit and eviction history into an instant, easy to read, objective rating and rental recommendation.*

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